

**NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL FACILITIES
OFFICE OF FIELD OPERATIONS**

October 11, 2024

OFFICE OF BUILDING SERVICES CIRCULAR NO. 25.005

NOTE: All Circulars are to be kept in a permanent file

TO ALL CUSTODIAN ENGINEERS

VACANCIES

The Department of Education’s Division of School Facilities declares the following assignments vacant and will now accept applications for voluntary transfer for the positions of Custodian Engineer level I and Custodian Engineer level II. The assignments listed are offered at this time to Custodian Engineers who meet the following requirement:

- In the first assignment from a civil service list with a minimum of one (1) year of service, or must have two (2) years of service in the present assignment as of September 01, 2024.

All applications must be submitted via the Custodian Engineer Vacancy Application by midnight October 28, 2024. Mailed or hand-delivered applications will not be accepted. Under no circumstances will withdrawals be considered after the deadline.

Note: The Division of School Facilities reserves the right to modify or revise the vacancy list prior to officially assigning custodian engineers.

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR TRANSFER

1. After navigating to the Custodian Engineer Vacancy Application, log in using your DOE email and credentials, e.g., CustodianEngineer@schools.nyc.gov, and select the *Custodian Engineer Vacancy Transfer Application* icon to begin.
2. At the *Vacancy List Application for Transfer* page, if applicable, enter your Refrigeration License number and expiration date, Stationary Engineer License number and expiration date.
3. Select assignments in the Building Choice column.
4. Upload License Documents: Custodian Engineers must provide a current valid copy of the applicable license required for the assignment they are applying for, i.e., stationary engineer and/or refrigeration. All level II assignments require a current valid copy of your stationary engineer or refrigeration license if level 1R is applying. Failure to upload the required licenses will preclude the applicant from consideration for the assignment.
5. Save, review, acknowledge and print a copy of the application before submitting it.
6. Submit your electronic application.

Additionally, all building-specific certifications must be attained as soon as practical. Examples include but are not limited to applicable FDNY Certificates of Fitness such as Fire and Life Safety Director, etc., and/or a swimming pool certification.

Custodian Engineers will be eligible for advancement based on minimum years of experience. Each year of employment in the title will be considered toward the experience requirements, except for years when a Custodian Engineer receives a less than satisfactory rating.

Experience requirements are as follows:

CUSTODIAN ENGINEER LEVEL I		CUSTODIAN ENGINEER LEVEL I WITH REFRIGERATION LICENSE		CUSTODIAN ENGINEER LEVEL II	
Years of Employment	Building Size	Years of Employment	Building Size	Years of Employment	Building Size
1 to 5	1 MSF to 50 MSF	1 to 5	0 MSF to 100 MSF	1 to 5	76 MSF to 100 MSF
5+ to 10	51 MSF to 75 MSF	5+ to 10	101 MSF to 130 MSF	5+ to 10	101 MSF to 130 MSF
10+ to 15	76 MSF to 94 MSF	10+ to 15	131 MSF to 200 MSF	10+ to 15	131 MSF to 200 MSF
15+	95 MSF to 100 MSF	15+	201 MSF +	15+	201 MSF +

- When an assignment within a given seniority bracket is not awarded to an applicant with the required years of seniority, the assignment will be awarded to the applicant with the most years of seniority in the next lower seniority bracket who applied for it. Provided the applicant meets all of the qualifications for that assignment.

The Division of School Facilities creates annual building allocations. A detailed breakdown of a building’s allocation is available upon request. Qualified applicants are to contact their Deputy Director of Facilities regarding building allocations. All allocations are subject to change for good and sufficient reasons, such as physical change, unused space, or to correct any errors.

Transportation claims resulting from vacancy lists is not an allowable expense.

CUSTODIAN ENGINEERS (Level II)

Building ID	Merged Bldg ID	Building Name	Floor Area M Sq. Ft.	Qualifications	FY 2024 - Building Allocation	Pension Salary
K016	K148	P.S. 16 - BROOKLYN	101/87		\$492,337.10	\$169,170.60
K019	K319	P.S. 19 - BROOKLYN	93/11		\$333,072.36	\$144,421.31
K035		I.S. 35 - BROOKLYN	113		\$314,891.97	\$138,556.84
K059		P.S. 59 - BROOKLYN	96		\$281,738.37	\$133,324.34
K084		P.S. 84 - BROOKLYN	95		\$253,526.18	\$133,324.34
K092	K249	P.S. 92 - BROOKLYN	112/77		\$593,808.65	\$167,798.44
K101		P.S. 101 - BROOKLYN	118		\$331,108.62	\$139,432.33
K145		P.S. 145 - BROOKLYN	112		\$319,474.81	\$138,556.84
K149	K932	P.S. 149 - BROOKLYN	93/20		\$386,610.99	\$144,421.31
K180	K048	P.S. 180 - BROOKLYN	121/60		\$735,329.01	\$158,505.97
K197		P.S. 197 - BROOKLYN	107		\$367,865.07	\$137,672.02
K200	K464	P.S. 200 - BROOKLYN	102/34		\$391,077.88	\$150,068.12
K203	K995	P.S. 203 - BROOKLYN	93/24		\$467,818.61	\$144,421.31
K206		P.S. 206 - BROOKLYN	109		\$311,529.02	\$137,672.02
K237	K247	LUCRETIA MARCIGLIANO CAMPUS - K	119/55		\$497,013.42	\$158,505.97
K242*		P.S. 235 ANNEX - BROOKLYN	80		\$246,099.99	\$129,508.04
K256	K994	P.S. 256 - BROOKLYN	89/22		\$347,853.57	\$143,545.80
K261	K124	P.S. 261 - BROOKLYN	91/33		\$431,213.69	\$148,005.26
K265		I.S. 265 - BROOKLYN	139		\$334,438.30	\$144,041.06
K303	K209	I.S. 303 - BROOKLYN	152/69		\$676,364.38	\$169,852.07
K317	K369	P.S. 133 WILLIAM A. BUTLER - BROOKLYN	115/33		\$453,494.64	\$153,346.26
K318		I.S. 318 - BROOKLYN	151		\$350,175.31	\$146,110.92
K329**	K728	P.S. 329 - BROOKLYN	114/23	Refrigeration License	\$571,886.38	\$150,536.27
K332		P.S. 332 - BROOKLYN	95		\$277,617.69	\$133,324.34
K380**		P.S. 380 - BROOKLYN	118	Refrigeration License	\$297,549.07	\$139,432.33
K398**		P.S. 398 (UDC) - BROOKLYN	118	Refrigeration License	\$398,642.86	\$139,432.33
K415	K469	SAMUEL J. TILDEN EDUCATIONAL CAMPUS - K	247/15		\$777,968.06	\$177,710.26
K495		SHEEPSHEAD BAY HS - K	300		\$749,472.98	\$169,852.07
K590**		MIDDLE COLLEGE HS - BROOKLYN	112	Refrigeration License	\$333,343.52	\$138,556.84
K615	K814	E NY VOC HS OF TRANSIT TECH.-K	177/40		\$719,713.87	\$167,109.99
K654** - New Bldg	K653	P.S./H.S. @ 485 STATE STREET - BROOKLYN	152/63	Refrigeration License Fire Safety Director	\$537,039.82	\$169,852.07
K722**		P.S. 721 OTC - BROOKLYN	102	Refrigeration License	\$333,369.77	\$135,918.65
K804	K520	COBBLE HILL SCL OF AMR STD (OL6)-K	96/23		\$496,060.50	\$145,303.77
M003*		P.S. 3 - MANHATTAN	83		\$244,541.45	\$130,693.16
M013	M072	I.S. 13 - MANHATTAN	150/74		\$649,120.21	\$169,852.07
M017	M896	I.S. 17 - MANHATTAN	104/21		\$363,579.74	\$148,778.19
M044		I.S. 44 - MANHATTAN	143		\$354,558.27	\$144,729.51
M047**		J.H.S. 47 (SCH FOR THE DEAF) - M	118	Refrigeration License	\$284,116.27	\$139,432.33
M054		I.S. 54 - MANHATTAN	114		\$300,747.80	\$138,556.84
M089**	M453	P.S./I.S. 89 - MANHATTAN	95/4	Refrigeration License	\$445,956.18	\$145,303.77

M099	M114	I.S. 99 - MANHATTAN	115/48		\$568,744.66	\$158,505.97
M142*/**		P.S. 142 - MANHATTAN	87	Refrigeration License	\$276,222.02	\$131,566.37
M149		P.S. 149 (TANDEM M207) - MANHATTAN	126		\$328,136.79	\$141,185.77
M154	M853	P.S. 154 - MANHATTAN	90/12		\$387,693.40	\$143,545.80
M158	M190	P.S. 158 - MANHATTAN	106/44		\$429,166.49	\$155,411.46
M161		P.S. 161 - MANHATTAN	95		\$268,735.76	\$133,324.34
M164		I.S. 164 - MANHATTAN	96		\$289,660.06	\$133,324.34
M173		P.S. 173 - MANHATTAN	114		\$374,190.27	\$138,556.84
M185		P.S. 185 (TANDEM M208) - MANHATTAN	135		\$364,067.62	\$143,354.92
M234**		P.S. 234 - MANHATTAN	101	Refrigeration License	\$293,908.70	\$135,918.65
M502 - New Bldg		P.S./I.S. @ 308 DYCKMAN STREET - MANHATTAN	104		\$269,191.26	\$136,798.76
M641		CITY-AS-SCHOOL (OLD 95) - M	109		\$378,749.18	\$137,672.02
M868		THE CLINTON SCHOOL - MANHATTAN	112	Fire Safety Director	\$283,293.03	\$138,556.84
Q019	Q260	P.S. 19 - QUEENS	214/81		\$742,504.87	\$170,485.40
Q053		I.S. 53 - QUEENS	164		\$434,075.20	\$149,382.06
Q063**	Q146	P.S. 63 - QUEENS	109/65	Refrigeration Child Building	\$615,634.86	\$158,505.97
Q072		J.H.S. 72 - QUEENS	147		\$395,853.29	\$145,420.19
Q076	Q346	P.S. 76 - QUEENS	95/15		\$377,521.02	\$145,303.77
Q089**	Q373	P.S. 89 - QUEENS	133/5	Refrigeration License	\$495,909.55	\$154,643.61
Q099**	Q866	P.S. 99 - QUEENS	62/33	Refrigeration License	\$327,788.28	\$141,973.46
Q102		P.S./I.S. 102 - QUEENS	123		\$289,519.79	\$141,185.77
Q105*		P.S. 105 - QUEENS	86		\$245,538.20	\$130,693.16
Q124**	Q750	P.S. 124 - QUEENS	89/21	Refrigeration License	\$434,107.88	\$143,545.80
Q134	Q052	P.S. 134 - QUEENS	91/66		\$684,954.86	\$158,505.97
Q147*		P.S. 147 - QUEENS	89		\$297,080.26	\$131,566.37
Q177*/**		P.S. 177 - QUEENS	81	Refrigeration License	\$301,914.36	\$129,508.04
Q202	Q468	I.S. 202 - QUEENS	150/29		\$452,149.48	\$158,505.97
Q210	Q262	I.S. 210 - QUEENS	156/32		\$639,727.80	\$159,984.69
Q219**		P.S. 219 - QUEENS	96	Refrigeration License	\$301,799.78	\$133,324.34
Q277*		PS 182 SAMANTHA SMITH - QUEENS	94		\$270,862.17	\$132,441.88
Q465	Q215	FAR ROCKAWAY HS - Q	227/77		\$894,308.11	\$170,485.40
R034	R001	I.S. 34 (OLD TOTTENVILLE) - S.I	107/60		\$562,529.19	\$158,505.97
R058**	R100	P.S. 58 - STATEN ISLAND	103/14	Refrigeration License	\$426,392.13	\$148,778.19
X007	X819	P.S. 7 - BRONX	70/63		\$511,738.61	\$155,411.46
X015**	X781	P.S. 15 - BRONX	126/32	Refrigeration License	\$523,971.03	\$154,725.38
X043	X025	P.S. 43 - BRONX	97/70		\$499,393.19	\$158,505.97
X049	X027	P.S. 49 - BRONX	114/72		\$485,064.54	\$167,109.99
X052		I.S. 302 - BRONX	137		\$371,827.71	\$143,354.92
X075	X815	P.S. 75 - BRONX	109/48		\$522,119.09	\$158,505.97
X117	X064	I.S. 117 - BRONX	115/81		\$610,595.73	\$169,852.07
X118	X853	I.S. 118 - BRONX	105/17		\$393,993.60	\$148,778.19
X120		I.S. 301 - BRONX	115		\$333,282.67	\$139,432.33
X127	X076	I.S. 127 - BRONX	128/75		\$643,685.25	\$169,852.07
X156		P.S. 156 - BRONX	95		\$266,200.88	\$133,324.34

X182**		P.S. 182 - BRONX	85	Refrigeration License	\$285,796.98	\$130,693.16
X189		P.S./I.S. 189 (@STEENWICK AVE)-X	108		\$266,919.15	\$137,672.02
X306**	X206	P.S. 306 - BRONX	182/42	Refrigeration License	\$709,598.25	\$167,798.44
X600	X005	ALFRED E. SMITH HS - X	239/86		\$1,004,839.65	\$170,485.40
X970**		BATHGATE HS - BRONX	135	Refrigeration License	\$339,126.46	\$143,354.92

CUSTODIAN ENGINEERS (Level I)

Building ID	Merged Bldg ID	Building Name	Floor Area M Sq. Ft.	Qualifications	FY 2024 - Building Allocation	Pension Salary
K165		P.S. 165 - BROOKLYN	62		\$204,708.44	\$124,730.69
K185	K664	P.S. 185 - BROOKLYN	54/19		\$311,269.79	\$135,222.40
K242*		P.S. 235 ANNEX - BROOKLYN	80		\$246,099.99	\$129,508.04
K834	K441	P.S. 372 (OUR LADY OF PEACE)-K	56/17		\$284,573.58	\$135,966.23
K908		P.S. 230 ANNEX - BROOKLYN	40		\$142,017.58	\$121,011.42
M003*		P.S. 3 - MANHATTAN	83		\$244,541.45	\$130,693.16
M058	M444	P.S. 35 (OLD 58/MNHT HS) - M	56/10		\$273,832.84	\$135,966.23
M066**		RICHARD R GREEN HS OF TEACHING - M	58	Refrigeration License	\$220,002.31	\$123,986.80
M142*/**		P.S. 142 - MANHATTAN	87	Refrigeration License	\$276,222.02	\$131,566.37
M841**		P.S. 811 (OLD P148/LIVINGS HS) - M	65	Refrigeration License	\$220,520.57	\$125,830.28
M877**	M871	NEW YORK HARBOR SCHOOL - MANHATTAN	52/9	Refrigeration License	\$314,208.38	\$135,222.40
Q105*		P.S. 105 - QUEENS	86		\$245,538.20	\$130,693.16
Q147*		P.S. 147 - QUEENS	89		\$297,080.26	\$131,566.37
Q177*/**		P.S. 177 - QUEENS	81	Refrigeration License	\$301,914.36	\$129,508.04
Q199		P.S. 199 - QUEENS	70		\$275,365.57	\$126,571.85
Q277*		PS 182 SAMANTHA SMITH - QUEENS	94		\$270,862.17	\$132,441.88
R062		P.S. 62 - STATEN ISLAND	68		\$330,324.16	\$126,571.85
X107		P.S. 107 - BRONX	74		\$297,178.43	\$127,327.26
X182*/**		P.S. 182 - BRONX	85	Refrigeration License	\$285,796.98	\$130,693.16
X839**		BRONX HS FOR THE VISUAL ARTS - X	70	Refrigeration License	\$238,061.15	\$126,571.85
X876**		BRONX LEADERSHIP ACADEMY - X	48	Refrigeration License	\$169,160.52	\$122,501.42

***PREFERENCE WILL BE GIVEN TO**

1. CUSTODIAN ENGINEER (LEVEL II)
2. CUSTODIAN ENGINEER (LEVEL I)

****REFRIGERATION LICENSE REQUIRED**

- (M) MERGED BUILDINGS
- (C) CAP BUILDINGS
- (HP) HIGH-PRESSURE BUILDINGS