



Dear Family,

We hope that this note finds you healthy and safe. We understand this is a very difficult time for you, and we are committed to doing the very best we can to assist your family in this time of need. As we adjust to changes to daily life as well as to engaging in remote learning with your child, we are sharing how frequently you should expect to hear from your teacher or staff at our early childhood program and our recommendations for your child's attendance.

We encourage the staff who work with your family to stay in contact and support your child during this time, and recommend they have at least two interactions with each child or family each week. These weekly interactions will count as your child's weekly attendance. This can include phone, email and/or other digital communication with your child or family member either in groups with classmates or individually.

We want you to know that we are a part of your community, and are here for you should you want support. The check ins allow us to understand the wellbeing of your family; ensure you have the support and resources you need; and provide opportunities for our staff to support parent and child learning at home. During this difficult time, we want to make sure your family knows our program is here for you.

If your child is not able to participate in remote learning interactions provided by our program, please notify us and we will make the necessary accommodations to suit your needs. You will not be penalized or discharged for lack of attendance, as we aim to remain a source of support to your family during this time.

Visit the DOE's website for [Early Childhood Activities](#) to do at home without technology, plus this [list of additional resources](#) consisting of digital/online resources that offer fun, new experiences, and provide ways to receive content for your child right to your device. Please choose the activities and platforms that work for your family and child. To all the moms, dads, aunts, uncles, foster parents, grandparents and caregivers, you already have what it takes to help your child grow, thrive, and flourish through this time, and we are here to support you.

Please reach out to me at [contact info] with any questions or concerns.

-[Program Director]

