

Reimbursement of Attorney Registration Fees

Attorneys admitted in the State of New York are required to register biennially, whether they are resident or non-resident, active or retired, or practicing law in New York or anywhere else. All attorneys are required to renew their attorney registration every two years, within 30 days after their date of birth. To be eligible for the reimbursement of attorney registration/renewal fees, DOE attorneys employed in the Office of General Counsel must submit the attached Business Expense Report Form, and the following documents to Antoinette Brown, ABrown@schools.nyc.gov:

1. Original NYS payment receipt
2. Copy of the cancelled check or copy of credit card statement as proof of payment
3. Completed business expense form signed by employee's manager

Accessibility Report

Filename: ogc-attorney-registration-fee-reimbursement-form_ADA.pdf

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Summary

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