

NEW YORK CITY DEPARTMENT OF EDUCATION  
DIVISION OF SCHOOL FACILITIES  
OFFICE OF BUILDING SERVICES

March 18, 2021

**OFFICE OF BUILDING SERVICES CIRCULAR NO. 5 – 2020/21**

**NOTE: All Circulars are to be kept in a permanent file**

**TO ALL CUSTODIAN ENGINEERS**

**1. VACANCIES**

At this time, the Department of Education (Division of School Facilities) declares the following assignments vacant and will accept applications for voluntary transfer for the position of Custodian Engineer Level I and Custodian Engineer Level II. Applications must be postmarked no later than **April 1, 2021**.

Note: The Division of School Facilities reserves the right to modify or revise the vacancy list prior to officially assigning CEs.

**ALL APPLICATIONS MUST BE MAILED. HAND DELIVERED APPLICATIONS WILL NOT BE ACCEPTED.**

**NOTE:** YOU MUST PROVIDE A CURRENT COPY OF THE APPLICABLE LICENSE REQUIRED FOR THE BUILDING YOU ARE APPLYING FOR; I.E., STATIONARY ENGINEER AND/OR REFRIGERATION. (ALL LEVEL II ASSIGNMENTS REQUIRE A CURRENT COPY OF YOUR STATIONARY ENGINEER LICENSE, OR REFRIGERATION LICENSE IF LEVEL 1R IS APPLYING).

FAILURE TO ATTACH REQUIRED DOCUMENTS WILL PRECLUDE YOU FROM CONSIDERATION FOR ASSIGNMENT.

**Additionally, you must attain all building specific required certifications within a reasonable timeline (as soon as practical). Examples include, but are not limited to FDNY Certificates of Fitness, including Fire Safety Director and the Department of Health and Mental Hygiene Swimming Pool Certification.**

**UNDER NO CIRCUMSTANCES WILL WITHDRAWALS BE CONSIDERED**

Applications for transfer must be on the enclosed Application For Transfer form and placed in a plain envelope, sealed, and marked "APPLICATION FOR TRANSFER." No other correspondence is to be placed in the envelope. Applications are to be addressed to the Executive Director, Division of School Facilities, 44-36 Vernon Boulevard, 5<sup>th</sup> Floor, Long Island City, New York 11101.

Custodian Engineers will be eligible for advancement based upon minimum years of experience. Each year of employment in title will be considered toward the experience requirements except for years where a Custodian Engineer receives a less than satisfactory rating. Experience requirements are as follows:

CUSTODIAN ENGINEER LEVEL I		CUSTODIAN ENGINEER LEVEL I WITH REFRIGERATION LICENSE		CUSTODIAN ENGINEER LEVEL II	
Years of Employment	Building Size	Years of Employment	Building Size	Years of Employment	Building Size
1 - 5	1 M Sq Ft – 50 M Sq Ft	1 - 5	0 M Sq Ft – 100 M Sq Ft	1 - 5	76 M Sq Ft – 100 M Sq Ft
5+ - 10	51 M Sq Ft – 75 M Sq Ft	5+ - 10	101 M Sq Ft – 130 M Sq Ft	5+ - 10	101 M Sq Ft – 130 M Sq Ft
10+ - 15	76 M Sq Ft – 94 M Sq Ft	10+ - 15	131 M Sq Ft – 200 M Sq Ft	10+ - 15	131 M Sq Ft – 200 M Sq Ft
15+	95 M Sq Ft – 100 M Sq Ft	15+	201 M Sq Ft+	15+	201 M Sq Ft+

**NOTE:** If any school on this transfer list within a given seniority bracket is not filled by a Custodian Engineer with the required number of years seniority, the Custodian Engineer who is in the next lower seniority bracket who applies for that school would be assigned to the school provided the Custodian Engineer meets all of the qualifications for that assignment. The schools listed are offered at this time to Custodian Engineers who meet the following requirement:

In first assignment from a civil service list with a minimum one (1) year of service or you must have two (2) years of service in present assignment as of **March 1, 2021**.

Basic allowances are from the Department of Education IBM records. Details of breakdown are on file at all buildings. Qualified applicants are authorized to ask present Custodian Engineer to see the "Calculation for Custodial Allowance, etc." on file at the school. Allowances as shown are subject to change for good and sufficient reasons such as physical change, unused space, or to correct any substantial errors which may be discovered.

**INSTRUCTIONS FOR COMPLETING APPLICATION FOR TRANSFER**

**NOTE:** Any Application For Transfer that is filled out improperly, OR IS NOT SIGNED, will be disqualified.

- Fill in Items 1-12. If you have additional choices you must place an "X" in Item 13. Sign and date Item 14. If you include building choices on page 2 of the application you must also sign and date Item 15.
- Code Borough as follows: M - Manhattan K - Brooklyn X - Bronx Q - Queens R - Richmond (Staten Island)
- Code school as a 3-digit number. Use leading zeros, if necessary.
- The IBM designation for your present assignment is located in the top center part of your building calculation form (IBM Card).
- Use the IBM designation listed below for your choices.
- On High School and Annex choices, use the IBM designation.  
Examples: a) Richmond Hill HS Queens should be listed as Q475.  
b) PS 282 Annex Brooklyn should be listed as K902.

TRANSPORTATION CLAIMS RESULTING FROM VACANCY LISTS WILL NOT BE AN ALLOWABLE EXPENSE.

## CUSTODIAN ENGINEERS (Level II)

School	Floor Area M Sq. Ft.	Qualifications	FY 2021 Building Allowance	Pension Salary
K001	100		\$ 247,548.00	\$ 115,477.74
K002**	131	Refrigeration License	333,662.00	122,765.41
K006/K877*/** (Merged)	68/11	Refrigeration License	370,140.00	119,561.19
K009/K813 (Merged)	116/14		430,188.00	130,627.89
K014	139		311,616.00	123,950.24
K035	113		277,849.00	119,230.95
K045/K842 (Merged)	118/9		320,716.00	130,627.89
K052/K254 (Merged)	91/61		456,135.00	124,612.46
K066/K366** (Merged)	106/43	Refrigeration License	428,187.00	133,734.69
K067/K902** (Merged)	92/71	Refrigeration License (Child Building)	483,972.00	124,612.46
K088	142		300,715.00	123,950.24
K115**	123	Refrigeration License	328,084.00	121,493.20
K138/K012** (Merged)	148/81	Refrigeration License (Child Building)	505,547.00	135,780.56
K145	112		242,961.00	119,230.95
K147/K018 (Merged)	142/29		381,086.00	134,593.80
K150/K178 (Merged)	95/78		480,425.00	125,371.84
K152/K776** (Merged)	154/24	Refrigeration License	417,658.00	136,374.96
K157/K853 (Merged)	102/11		293,453.00	127,604.30
K171*	86		271,001.00	112,464.10
K176*	92		290,763.00	113,968.90
K196	107		232,663.00	118,469.54
K205/K112 (Merged)	105/45		506,507.00	133,734.69
K210/K883 (Merged)	108/8		398,905.00	129,113.10
K211	140		296,749.00	123,950.24
K219*	94		234,306.00	113,968.90
K222/K864 (Merged)	94/63		499,922.00	124,612.46
K223	121		299,559.00	120,737.75
K235*	77		303,740.00	110,410.55
K239/K728 (Merged)	155/23		434,834.00	138,005.07
K240/K997 (Merged)	141/23	Fire Safety Director	448,867.00	134,593.80

## CUSTODIAN ENGINEERS (Level II)

School		Floor Area M Sq. Ft.	Qualifications	FY 2021 Building Allowance	Pension Salary
K243*		92		\$ 298,732.00	\$ 113,968.90
K244/K860**	(Merged)	129/23	Refrigeration License	482,999.00	132,814.58
K257*		89		226,911.00	113,215.51
K261/K124	(Merged)	91/33		385,267.00	124,612.46
K284*		92		252,180.00	113,968.90
K285/K818	(Merged)	120/11		379,202.00	131,381.31
K297*		79		202,779.00	111,444.27
K316*		83		223,149.00	112,464.10
K317/K369	(Merged)	86/33		354,301.00	123,107.66
K320		158		346,170.00	127,361.51
K335/K907	(Merged)	102/68		477,448.00	136,397.57
K338/K917**	(Merged)	110/55	Refrigeration License (Child Building)	393,144.00	136,397.57
K346/K364**	(Merged)	123/22	Refrigeration License	398,779.00	132,136.76
K371/K231*	(Merged)	67/11		293,902.00	119,561.19
K377**		105	Refrigeration License	276,556.00	117,718.10
K380**		118	Refrigeration License	262,934.00	119,984.33
K398**		118	Refrigeration License	353,705.00	119,984.33
K435	Thomas Jefferson HS	229		624,120.00	136,397.57
K440/K241**	(Merged) Prospect Heights HS	270/74	Refrigeration License	859,690.00	155,657.70
K470/K091	(Merged) George Wingate HS	248/84		736,142.00	153,258.28
K564/K437**	(Merged) Sunset Park HS	157/90	Refrigeration License (Child Building)	542,794.00	138,005.07
K620/K787	(Merged) William E. Grady HS	200/13		588,334.00	144,968.65
K667**	(Merged) District 19 S.T.E.M.	122	Refrigeration License	259,844.00	120,737.75
K722**	PS 721 OTC	102	Refrigeration License	295,299.00	116,960.74
K746/K597**	(Merged)	118/11	Refrigeration License	373,049.00	130,627.89
K804/K520	(Merged) Cobble Hill HS	96/23		440,719.00	125,371.84
K845*		85		225,210.00	112,464.10

M005*/**		93	Refrigeration License	\$ 276,272.00	\$ 113,968.90
M013/M072	(Merged)	150/74		535,599.00	135,780.56
M025/M140	(Merged)	159/78		556,484.00	138,595.43
M033*		83		214,550.00	112,464.10

## CUSTODIAN ENGINEERS (Level II)

School		Floor Area M Sq. Ft.	Qualifications	FY 2021 Building Allowance	Pension Salary
M046*		94		\$ 197,989.00	\$ 113,968.90
M050/M816**	(Merged)	118/76	Refrigeration License	474,458.00	145,014.14
M054		114		265,055.00	119,230.95
M056/M446	(Merged)	153/56		468,665.00	136,374.96
M063/M751	(Merged)	85/41		414,052.00	123,107.66
M084*		89		216,510.00	113,215.51
M087*		89		209,345.00	113,215.51
M113		117		291,420.00	119,984.33
M115		104		238,802.00	117,718.10
M125		143		353,892.00	124,542.66
M134*		87		171,556.00	113,215.51
M142*/**		87	Refrigeration License	245,111.00	113,215.51
M145*		78		207,059.00	110,410.55
M149		126		290,549.00	121,493.20
M154/M853	(Merged)	90/12		346,016.00	123,859.07
M161/M916	(Merged)	95/24		324,371.00	125,371.84
M164		96		255,856.00	114,728.28
M165		120		308,228.00	120,737.75
M197*		84		212,281.00	112,464.10
M199*		88		174,381.00	113,215.51
M338		101		215,384.00	116,960.74
M490/M837**	(Merged) Martin L. King, Jr. HS	399/75	Refrigeration License	1,014,139.00	156,804.69
M506*/**	West Side HS (New)	85	Refrigeration License	255,321.00	112,464.10
M868	The Clinton School	112	Fire Safety Director	242,458.00	119,230.95
M898*/**		91	Refrigeration License	252,792.00	113,968.90

Q007/Q322**	(Merged)	128/16	Refrigeration License	\$ 462,109.00	\$ 132,814.58
Q011/Q904**	(Merged)	163/2	Refrigeration License	408,796.00	139,189.83
Q053		164		384,876.00	128,546.27
Q072		147		350,551.00	125,137.00
Q076		95		246,790.00	114,728.28
Q090*		80		247,692.00	111,444.27

## CUSTODIAN ENGINEERS (Level II)

School		Floor Area M Sq. Ft.	Qualifications	FY 2021 Building Allowance	Pension Salary
Q122		109		\$ 299,947.00	\$ 118,469.54
Q136/Q036	(Merged)	92/43		512,543.00	124,612.46
Q172		134		286,840.00	122,765.41
Q212*/**		79	Refrigeration License	195,818.00	111,444.27
Q217		137		309,590.00	123,359.80
Q230/Q297**	(Merged)	84/26	Refrigeration License	396,806.00	123,107.66
Q234**		110	Refrigeration License	256,709.00	118,469.54
Q237		154		309,690.00	125,731.40
Q620	Thomas Edison HS	232		469,941.00	136,397.57
Q725/Q751**	(Merged) HS for Info Tech	126/1	Refrigeration License	368,163.00	132,136.76
Q800**	Admin Bldg/Queens Plaza North	170	Refrigeration License (Fire Safety Director)	950,032.00	129,136.65

R007/R005	(Merged)	160/30		\$ 471,502.00	\$ 138,595.43
R018*/**		87		224,007.00	113,215.51
R032*		92		299,199.00	113,968.90
R034/R001	(Merged)	107/60		498,927.00	136,397.57
R036/R844**	(Merged)	83/22	Refrigeration License	358,187.00	123,107.66
R072/R068**	(Merged)	174/31	Refrigeration License	526,415.00	140,376.58
R435/R011	(Merged) New Dorp HS	320/60		1,105,910.00	156,804.69
R861**	Elizabeth A. Connelly School	102	Refrigeration License	238,399.00	116,960.74

X004/X236	(Merged)	106/9		\$ 370,850.00	\$ 128,361.66
X009/X209**	(Merged)	112/21	Refrigeration License	391,955.00	129,874.51
X015**		126	Refrigeration License	358,115.00	121,493.20
X022/X163**	(Merged)	132/39	Refrigeration License (Child Building)	439,398.00	133,408.97
X028*		82		221,215.00	111,444.27
X053/X170**	(Merged)	98/41	Refrigeration License (Child Building)	417,941.00	131,957.54
X055/X035	(Merged)	123/45		476,030.00	132,136.76
X072**		101	Refrigeration License	315,347.00	116,960.74
X075/X815	(Merged)	109/48		465,698.00	136,397.57
X089/X311	(Merged)	106/38		378,478.00	131,957.54
X090/X042	(Merged)	104/65		462,672.00	136,397.57

## CUSTODIAN ENGINEERS (Level II)

School		Floor Area M Sq. Ft.	Qualifications	FY 2021 Building Allowance	Pension Salary
X094		113		\$ 282,641.00	\$ 119,230.95
X115/X254	(Merged)	111/61	Refrigeration License (Child Building)	542,115.00	136,397.57
X118/X853	(Merged)	105/17		349,319.00	136,397.57
X122/X387*	(Merged)	85/6		358,917.00	123,107.66
X136/X061	(Merged)	161/77		649,141.00	138,595.43
X145/X927	(Merged)	155/7		396,612.00	138,005.07
X146*/**		82	Refrigeration License	272,867.00	111,444.27
X147		166		357,340.00	128,546.27
X156		95		237,751.00	114,728.28
X166/X909	(Merged)	157/21		399,005.00	138,005.07
X181**		137	Refrigeration License	355,151.00	123,359.80
X184/X161**	(Merged)	175/87	Refrigeration License	615,370.00	140,970.96
X194**		147	Refrigeration License	342,001.00	125,137.00
X198**		102	Refrigeration License	279,482.00	116,960.74
X235/X171**	(Merged)	112/35	Refrigeration License	430,838.00	131,957.54
X400/X172**	(Merged) Morris HS	186/38	Refrigeration License	670,247.00	143,193.46
X450	Adlai Stevenson HS	372		918,690.00	146,161.13
X460**	HS of Law, Government & Justice	113	Refrigeration License	299,155.00	119,230.95
X660/X864	(Merged) Grace Dodge HS	139/21		457,089.00	134,593.80

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## CUSTODIAN ENGINEERS (Level I)

School		Floor Area M Sq. Ft.	Qualifications	FY 2021 Building Allowance	Pension Salary
K006/K877*/**	(Merged)	68/11	Refrigeration License	\$ 370,140.00	\$ 119,561.19
K008		60		180,356.00	107,333.26
K073		75		227,402.00	110,410.55
K116		50		140,148.00	105,414.94
K119		52		184,204.00	106,053.06
K165		62		181,231.00	107,333.26
K171*		86		271,001.00	112,464.10

## CUSTODIAN ENGINEERS (Level I)

School	Floor Area M. Sq. Ft.	Qualifications	FY 2021 Building Allowance	Pension Salary
K176*	92		\$ 290,763.00	\$ 113,968.90
K198	64		242,313.00	108,279.49
K219*	94		234,306.00	113,968.90
K235*	77		303,740.00	110,410.55
K243*	92		298,732.00	113,968.90
K257*	89		226,911.00	113,215.51
K277	52		152,091.00	106,053.06
K284*	92		252,180.00	113,968.90
K297*	79		202,779.00	111,444.27
K316*	83		223,149.00	112,464.10
K371/K231*	(Merged) 67/11		293,902.00	119,561.19
K814	Cypress Hill Community School	40	130,951.00	104,132.77
K845*		85	225,210.00	112,464.10

M004**		70	Refrigeration License	\$ 189,284.00	\$ 108,917.63
M005*/**		93	Refrigeration License	276,272.00	113,968.90
M033*		83		214,550.00	112,464.10
M046*		94		197,989.00	113,968.90
M066**		58	Refrigeration License	193,929.00	106,693.15
M084*		89		216,510.00	113,215.51
M087*		89		209,345.00	113,215.51
M097		71		238,043.00	109,567.67
M121		71		188,630.00	109,567.67
M134*		87		171,556.00	113,215.51
M142*/**		87	Refrigeration License	245,111.00	113,215.51
M145*		78		207,059.00	110,410.55
M163		73		197,121.00	109,567.67
M197*		84		212,281.00	112,464.10
M199*		88		174,381.00	113,215.51
M506*/**	West Side HS (New)	85	Refrigeration License	255,321.00	112,464.10
M660	HS for the Future	75		232,565.00	110,410.55
M841**	PS 81 (Old Livingston HS)	65	Refrigeration License	194,241.00	108,279.49

## CUSTODIAN ENGINEERS (Level I)

School		Floor Area M Sq. Ft.	Qualifications	FY 2021 Building Allowance	Pension Salary
<b>M855**</b>	<b>Eleanor Roosevelt HS</b>	<b>66</b>	<b>Refrigeration License</b>	<b>\$ 213,885.00</b>	<b>\$ 108,279.49</b>
<b>M898*/**</b>		<b>91</b>	<b>Refrigeration License</b>	<b>252,792.00</b>	<b>113,968.90</b>

<b>Q034</b>		<b>61</b>		<b>\$ 201,978.00</b>	<b>\$ 107,333.26</b>
<b>Q082**</b>		<b>57</b>	<b>Refrigeration License</b>	<b>153,436.00</b>	<b>106,693.15</b>
<b>Q084</b>		<b>49</b>		<b>146,984.00</b>	<b>105,414.94</b>
<b>Q090*</b>		<b>80</b>		<b>247,692.00</b>	<b>111,444.27</b>
<b>Q199</b>		<b>70</b>		<b>244,766.00</b>	<b>108,917.63</b>
<b>Q212*/**</b>		<b>79</b>	<b>Refrigeration License</b>	<b>195,818.00</b>	<b>111,444.27</b>
<b>Q220</b>		<b>64</b>		<b>177,868.00</b>	<b>108,279.49</b>
<b>Q680**</b>	<b>Young Womens' Leadership</b>	<b>55</b>	<b>Refrigeration License</b>	<b>205,841.00</b>	<b>106,693.15</b>
<b>Q884</b>		<b>50</b>		<b>143,352.00</b>	<b>105,414.94</b>

<b>R018*/**</b>		<b>87</b>		<b>\$ 224,007.00</b>	<b>\$ 113,215.51</b>
<b>R032*</b>		<b>92</b>		<b>299,199.00</b>	<b>113,968.90</b>

<b>X012</b>		<b>70</b>		<b>\$ 252,145.00</b>	<b>\$ 108,917.63</b>
<b>X028*</b>		<b>82</b>		<b>221,215.00</b>	<b>111,444.27</b>
<b>X107</b>		<b>74</b>		<b>224,268.00</b>	<b>109,567.67</b>
<b>X119</b>		<b>60</b>		<b>189,842.00</b>	<b>107,333.26</b>
<b>X122/X387*</b>	<b>(Merged)</b>	<b>85/6</b>		<b>358,917.00</b>	<b>123,107.66</b>
<b>X146*/**</b>		<b>82</b>	<b>Refrigeration License</b>	<b>272,867.00</b>	<b>111,444.27</b>
<b>X173**</b>		<b>38</b>	<b>Refrigeration License</b>	<b>178,173.00</b>	<b>103,496.59</b>
<b>X839**</b>	<b>Bronx HS for the Visual Arts</b>	<b>55</b>	<b>Refrigeration License</b>	<b>160,917.00</b>	<b>106,693.15</b>



\* PREFERENCE WILL BE GIVEN TO

1. CUSTODIAN ENGINEER (LEVEL II)
2. CUSTODIAN ENGINEER (LEVEL I)

\*\* REFRIGERATION LICENSE REQUIRED

- (M) MERGED BUILDINGS
- (C) CAP BUILDINGS
- (HP) HIGH PRESSURE BUILDINGS

***John Shea***  
***Chief Executive Officer***  
***Division of School Facilities***

NEW YORK CITY DEPARTMENT OF EDUCATION  
DIVISION OF SCHOOL FACILITIES  
OFFICE OF BUILDING SERVICES

March 22, 2021

**ADDENDUM TO BUILDING SERVICES CIRCULAR NO. 5 - 2020/21**

**NOTE: All Circulars are to be kept in a permanent file**

**TO ALL CUSTODIAN ENGINEERS**

1. VACANCIES

Kindly note the changes to the following buildings:

**CUSTODIAN ENGINEERS (LEVEL II)**

School		Floor Area M Sq. Ft.	Qualifications	FY 2021 Building Allowance	Pension Salary
K052/K254	(Merged)	91/61		\$ 456,135.00	\$ 136,397.57
K067/K902**	(Merged)	92/71	Refrigeration License (Child Building)	483,972.00	136,397.57
K138/K012**	(Merged)	148/81	Refrigeration License (Child Building)	505,547.00	146,161.13
K150/K178	(Merged)	95/78		480,425.00	142,614.72
K152/K776**	(Merged)	154/24	Refrigeration License	417,658.00	136,397.57
K222/K864	(Merged)	94/63		499,922.00	136,397.57
K261/K124	(Merged)	91/33		385,267.00	127,361.51
K317/K369	(Merged)	86/33		354,301.00	125,731.40
K564/K437**	(Merged) Sunset Park HS	157/90	Refrigeration License (Child Building)	542,794.00	146,161.13
K667**	District 19 S.T.E.M	122	Refrigeration License	259,844.00	120,737.75
M013/M072	(Merged)	150/74		\$ 535,599.00	\$ 146,161.13
M025/M140	(Merged)	159/78		556,484.00	146,161.13
M056/M446	(Merged)	153/56		468,665.00	144,393.94
M063/M751	(Merged)	85/41		414,052.00	129,136.65
Q136/Q036	(Merged)	92/43		\$ 512,543.00	\$ 130,327.40
Q230/Q297**	(Merged)	84/26	Refrigeration License	396,806.00	123,359.80
X022/X163**	(Merged)	132/39	Refrigeration License (Child Building)	\$ 439,398.00	\$ 136,397.57
X055/X035	(Merged)	123/45		476,030.00	136,397.57
X118/X853	(Merged)	105/17		349,319.00	128,361.66
X136/X061	(Merged)	161/77		649,141.00	146,161.13
X184/X161**	(Merged)	175/87	Refrigeration License	615,370.00	146,161.13
X400/X172**	(Merged)	186/38	Refrigeration License	670,247.00	144,393.94

*John Shea*

*Chief Executive Officer  
Division of School Facilities*

NEW YORK CITY DEPARTMENT OF EDUCATION  
 DIVISION OF SCHOOL FACILITIES  
 OFFICE OF BUILDING SERVICES

APPLICATION FOR TRANSFER

1. Refrigeration License RQ Number: \_\_\_\_\_

2. Stationary Engineers License Number: \_\_\_\_\_

3. DSF Approved Educational Equivalent for Stationary Engineer's License? (Circle One) Yes No

4. Social Security Number: (Last 4 Digits Only) XXX - XX -   

5. Print Last Name: \_\_\_\_\_

6. Print First Name: \_\_\_\_\_

7. Title: \_\_\_\_\_

8. Present Assignment: \_\_\_\_\_

9. Date Assigned at Present School: \_\_\_\_\_

10. Appointment Date in Title: \_\_\_\_\_

11. List Number: \_\_\_\_\_

12. List in order of preference the first twelve (12) schools you wish to transfer to.

	<u>BOROUGH</u>	<u>SCHOOL</u>
CHOICE #1	(_____)	(_____)
CHOICE #2	(_____)	(_____)
CHOICE #3	(_____)	(_____)
CHOICE #4	(_____)	(_____)
CHOICE #5	(_____)	(_____)
CHOICE #6	(_____)	(_____)
CHOICE #7	(_____)	(_____)
CHOICE #8	(_____)	(_____)
CHOICE #9	(_____)	(_____)
CHOICE #10	(_____)	(_____)
CHOICE #11	(_____)	(_____)
CHOICE #12	(_____)	(_____)

13. Place an "X" in the box at the right if you have additional choices of schools and list them on the back of this sheet from choice #13 showing borough and school number. (\_\_\_\_\_)

14. \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

APPLICATION FOR TRANSFER

	<u>BOROUGH</u>	<u>SCHOOL</u>
CHOICE #13	(_____)	(_____)
CHOICE #14	(_____)	(_____)
CHOICE #15	(_____)	(_____)
CHOICE #16	(_____)	(_____)
CHOICE #17	(_____)	(_____)
CHOICE #18	(_____)	(_____)
CHOICE #19	(_____)	(_____)
CHOICE #20	(_____)	(_____)
CHOICE #21	(_____)	(_____)
CHOICE #22	(_____)	(_____)
CHOICE #23	(_____)	(_____)
CHOICE #24	(_____)	(_____)
CHOICE #25	(_____)	(_____)
CHOICE #26	(_____)	(_____)
CHOICE #27	(_____)	(_____)
CHOICE #28	(_____)	(_____)
CHOICE #29	(_____)	(_____)
CHOICE #30	(_____)	(_____)

15. \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date