

NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL FACILITIES
OFFICE OF BUILDING SERVICES

February 12, 2015

OFFICE OF BUILDING SERVICES CIRCULAR NO. 4 – 2014/15

NOTE: All Circulars are to be kept in a permanent file

TO ALL CUSTODIAN ENGINEERS

1. VACANCIES

At this time, the Department of Education (Division of School Facilities) declares the following assignments vacant and will accept applications for voluntary transfer for the position of Custodian Engineer Level I and Custodian Engineer Level II. Applications must be postmarked no later than **FEBRUARY 25, 2015**.

Note: The Division of School Facilities reserves the right to modify or revise the vacancy list prior to officially assigning CE's.

ALL APPLICATIONS MUST BE MAILED. HAND DELIVERED APPLICATIONS WILL NOT BE ACCEPTED.

NOTE: YOU MUST PROVIDE A CURRENT COPY OF THE APPLICABLE LICENSE REQUIRED FOR THE BUILDING YOU ARE APPLYING FOR; I.E., STATIONARY ENGINEER AND/OR REFRIGERATION. (ALL LEVEL II ASSIGNMENTS REQUIRE A CURRENT COPY OF YOUR STATIONARY ENGINEER LICENSE, OR REFRIGERATION LICENSE IF LEVEL 1R IS APPLYING).

FAILURE TO ATTACH REQUIRED LICENSE(S) WILL PRECLUDE YOU FROM CONSIDERATION FOR ASSIGNMENT.

Additionally, you must attain all building specific required certifications within a reasonable timeline (as soon as practical). Examples include, but are not limited to FDNY Certificates of Fitness, including Fire Safety Director and the Department of Health and Mental Hygiene Swimming Pool Certification.

UNDER NO CIRCUMSTANCES WILL WITHDRAWALS BE CONSIDERED

Applications for transfer must be on the enclosed Application For Transfer form and placed in a plain envelope, sealed, and marked "APPLICATION FOR TRANSFER." No other correspondence is to be placed in the envelope. Applications are to be addressed to the Executive Director, Division of School Facilities, 44-36 Vernon Boulevard, 5th Floor, Long Island City, New York 11101.

Custodian Engineers will be eligible for advancement based upon minimum years of experience. Each year of employment in title will be considered toward the experience requirements except for years where a Custodian Engineer receives a less than satisfactory rating. Experience requirements are as follows:

CUSTODIAN ENGINEER LEVEL I		CUSTODIAN ENGINEER LEVEL I WITH REFRIGERATION LICENSE		CUSTODIAN ENGINEER LEVEL II	
Years of Employment	Building Size	Years of Employment	Building Size	Years of Employment	Building Size
1 - 5	1 M Sq Ft – 50 M Sq Ft	1 - 5	0 M Sq Ft – 100 M Sq Ft	1 - 5	76 M Sq Ft – 100 M Sq Ft
5+ - 10	51 M Sq Ft – 75 M Sq Ft	5+ - 10	101 M Sq Ft – 130 M Sq Ft	5+ - 10	101 M Sq Ft – 130 M Sq Ft
10+ - 15	76 M Sq Ft – 94 M Sq Ft	10+ - 15	131 M Sq Ft – 200 M Sq Ft	10+ - 15	131 M Sq Ft – 200 M Sq Ft
15+	95 M Sq Ft – 100 M Sq Ft	15+	201 M Sq Ft+	15+	201 M Sq Ft+

NOTE: If any school on this transfer list within a given seniority bracket is not filled by a Custodian Engineer with the required number of years seniority, the Custodian Engineer who is in the next lower seniority bracket who BIDS for that school would be assigned to the school provided the Custodian Engineer meets all of the qualifications for that assignment. The schools listed are offered at this time to Custodian Engineers who meet the following requirement:

In first assignment from a civil service list with a minimum one (1) year of service or you must have two (2) years of service in present assignment as of **JANUARY 1, 2015**.

Basic allowances are from the Department of Education IBM records. Details of breakdown are on file at all buildings. Qualified applicants are authorized to ask present Custodian Engineer to see the "Calculation for Custodial Allowance, etc." on file at the school. Allowances as shown are subject to change for good and sufficient reasons such as physical change, unused space, or to correct any substantial errors which may be discovered.

INSTRUCTIONS FOR COMPLETING APPLICATION FOR TRANSFER

NOTE: Any Application For Transfer that is filled out improperly, OR IS NOT SIGNED, will be disqualified.

1. Fill in Items 1-11. If you have additional choices you must place an "X" in Item 12. Sign and date Item 13. If you include building choices on page 2 of the application you must also sign and date Item 14.
2. Code Borough as follows: M - Manhattan K - Brooklyn
X - Bronx Q - Queens R - Richmond (Staten Island)
3. Code school as a 3-digit number. Use leading zeros, if necessary.
4. The IBM designation for your present assignment is located in the top center part of your building calculation form (IBM Card).
5. Use the IBM designation listed below for your choices.
6. On High School and Annex choices, use the IBM designation.
Examples: a) Richmond Hill HS Queens should be listed as Q475.
b) PS 282 Annex Brooklyn should be listed as K902.

TRANSPORTATION CLAIMS RESULTING FROM VACANCY LISTS WILL NOT BE AN ALLOWABLE EXPENSE.

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
M017	104		\$ 264,497.24	\$ 91,766.65
M022	151		291,905.75	98,013.38
M048*/**	94	Refrig. License	258,382.56	88,843.98
M054	114		285,756.74	92,945.99
M096*	79		241,021.07	86,875.91
M098	98		271,184.70	89,435.96
M111*	90		265,240.27	88,256.68
M113	117		273,927.59	93,533.28
M118	140		318,403.71	93,533.28
M123	118		283,937.49	93,533.28
M128	107		315,316.22	92,352.44
M132/528 (Merged)	81/21		318,399.17	91,176.25
M136	113		297,031.61	92,945.99
M144*	82		245,878.96	86,875.91
M164	96		276,224.66	89,435.96
M171	95		278,390.97	89,435.96
M175*	85		247,526.85	87,670.91
M194	75		230,464.39	86,070.08
M197*	84		235,388.17	87,670.91
M440 Bayard Rustin E. Campus	252		505,217.47	111,638.07
M873/920 (Merged)*/** Man Vill Acad	53/24	Refrig. License	347,079.68	86,822.22
M898*/** PS 018	91	Refrig. License	241,908.53	88,843.98
M970*/** Thurgood Marshall Academy	78	Refrig. License	240,687.23	86,070.08

X001	96		\$ 248,451.80	\$ 89,435.96
X009/209** (Merged)	110/21	Refrig. License	382,475.69	96,501.44
X015**	126	Refrig. License	311,183.49	94,709.51
X023*/**	79	Refrig. License	227,154.04	86,875.91
X026**	124	Refrig. License	355,910.41	94,709.51
X028*	82		270,813.76	86,875.91
X033*	80		247,669.93	86,875.91
X047*	87		317,051.71	88,256.68
X050/817* (Merged)	74/9		301,694.10	89,562.02
X053	98		295,646.32	89,435.96

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
X054*/**	76	Refrig. License	\$ 237,123.22	\$ 86,070.08
X057*	76		239,621.96	86,070.08
X061*	77		251,266.07	86,070.08
X062*	79		247,163.93	86,875.91
X064*	81		238,873.40	86,875.91
X071/953 (Merged)	116/23		373,374.33	97,682.28
X075	109		275,264.01	92,352.44
X077	130		314,000.81	95,237.91
X090	104		288,798.31	91,766.65
X092/989 (Merged)	87/8		413,031.93	92,405.68
X093*	78		260,046.38	86,070.08
X094	113		300,433.35	92,945.99
X104	103		297,540.43	91,766.65
X117	115		302,255.96	93,533.28
X126	96		293,530.14	89,435.96
X152*/**	91	Refrig. License	261,702.56	88,843.98
X156	95		261,655.73	89,435.96
X178**	95	Refrig. License	261,332.82	89,435.96
X198**	102	Refrig. License	280,060.11	91,176.25
X400** Morris HS	186	Refrig. License	515,808.46	103,328.76
X405 Herbert H. Lehman HS	379		759,194.33	113,939.30
X884** Health Opportunities HS	110	Refrig. License	295,770.43	92,352.44

K006/877 (Merged)*/**	68/11	Refrig. License	\$ 303,018.62	\$ 89,055.29
K012*/**	81	Refrig. License	229,404.77	86,875.91
K015*	80		261,938.85	86,875.91
K016	101		248,130.65	91,176.25
K017*	76		251,215.02	86,070.08
K019/319 (Merged)	93/11		314,067.14	92,992.98
K022*/**	92	Refrig. License	259,220.26	88,843.98
K032*	80		274,600.92	86,875.91
K084	95		271,152.01	89,435.96
K092	112		284,797.15	92,945.99
K094	95		254,576.54	89,435.96
K105	109		288,120.96	92,352.44

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
K117	147		\$ 317,755.55	\$ 97,550.02
K120	97		267,996.69	89,435.96
K139*	90		288,363.05	88,256.68
K142	138		325,517.74	96,164.61
K150	95		267,933.31	89,435.96
K161*	78		237,552.73	86,070.08
K167/883* (Merged)	75/8		286,299.37	90,219.08
K170/940* (Merged)	62/22		349,789.80	87,820.21
K174*	80		244,999.73	86,875.91
K179*	77		297,421.66	86,070.08
K180/121 (Merged)	121/35		474,790.39	99,284.13
K186*	77		242,544.85	86,070.08
K189	99		288,394.81	90,020.20
K193*	79		264,866.51	86,875.91
K197	107		301,064.85	92,352.44
K205	108		304,281.79	92,352.44
K210	108		307,100.86	92,352.44
K212*	80		255,135.94	86,875.91
K213*	83		251,787.91	87,670.91
K215*	77		258,495.74	86,070.08
K221*	80		254,961.56	86,875.91
K224**	101	Refrig. License	263,599.36	91,176.25
K225	102		300,808.79	91,176.25
K233**	96	Refrig. License	273,534.54	89,435.96
K236*	82		258,131.51	86,875.91
K240/997 (Merged)	141/23	Fire Safety Director	434,387.54	100,773.89
K244/860** (Merged)	129/23	Refrig. License	419,402.63	99,386.91
K249*	77		249,975.65	83,172.19
K262*	82		241,364.21	86,875.91
K273*	86		241,192.69	87,670.91
K274**	103	Refrig. License	269,258.51	91,766.65
K286*/**	86	Refrig. License	360,981.17	87,670.91
K297*	79		234,429.77	86,875.91
K298*	81		239,123.96	86,875.91
K306/843 (Merged)	94/8		316,636.07	92,992.98
K320	158		321,028.03	99,284.13

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
K383**	176	Refrig. License	\$ 376,803.22	\$ 101,596.19
K398**	118	Refrig. License	310,630.42	93,533.28
K650 Harry VanArsdale Voc. HS	182		408,557.60	102,866.95
K655 Brooklyn HS of the Arts	223		451,611.91	106,328.17
K660/848** (Merged) William Maxwell HS	150/9	Refrig. License	403,890.54	101,699.02
K865* Second Opportunity School	89		267,578.67	88,256.68
K914 Benjamin Banneker Academy	97		262,676.50	89,435.96

Q037*	88		\$ 280,248.98	\$ 88,256.68
Q086*	77		201,530.64	86,070.08
Q100**	99	Refrig. License	259,642.93	90,020.20
Q105*	86		246,665.60	87,670.91
Q111*	87		258,885.99	88,256.68
Q123/781 (Merged)	77/24		337,886.95	91,176.25
Q125	139		327,505.45	96,624.89
Q126	116		303,503.57	93,533.28
Q138	99		298,941.68	90,020.20
Q148	98		276,857.11	89,435.96
Q150*/**	87	Refrig. License	252,361.67	88,256.68
Q153	117		305,262.51	93,533.28
Q169*	77		243,389.29	86,070.08
Q173*	83		241,549.48	87,670.91
Q197*	77		245,818.28	86,070.08
Q212*/**	79	Refrig. License	228,037.13	86,875.91
Q215*	77		231,896.33	86,070.08
Q219	96		288,224.38	89,435.96
Q234**	110	Refrig. License	261,571.38	92,352.44
Q247/878* (Merged)	62/18		271,771.92	87,820.21
Q253/907 (Merged)*/**	74/11	Refrig. License	340,507.40	89,562.02
Q312/868 (Merged)	74/32		318,367.37	91,766.65
Q404 Hunters Point Campus	107		291,341.06	92,352.44
Q410 Beach Channel HS	409		923,693.46	113,939.30
Q420 Springfield Gardens HS	260		643,897.94	112,099.87
Q425/426 (Merged) John Bowne HS	269/5		643,815.92	117,194.17
Q435 Martin Van Buren HS	311		657,344.08	113,939.30

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
Q455/457 (Merged) Newtown HS	221/29		\$ 508,529.75	\$ 111,174.70
Q570 Frank Sinatra HS	107		289,164.46	92,352.44

R007/005 (Merged)	160/30		\$ 455,735.89	\$ 103,893.35
R022	97		306,514.79	89,435.96
R435 New Dorp HS	320		807,680.16	113,939.30
R861*/** Elizabeth A. Connelly Campus	81	Refrig. License	243,453.75	86,875.91

 CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
M034	55		\$ 197,977.57	\$ 83,172.19
M048*/**	94	Refrig. License	258,382.56	88,843.98
M066**	58	Refrig. License	228,415.78	83,172.19
M096*	79		241,021.07	86,875.91
M097 Bard College	71		259,644.04	85,413.02
M111*	90		265,240.27	88,256.68
M133	68		216,360.26	84,906.29
M144*	82		245,878.96	86,875.91
M166	73		229,394.47	85,413.02
M175*	85		247,526.85	87,670.91
M187	67		236,242.89	84,906.29
M197*	84		235,388.17	87,670.91
M446 University Neighborhood	56		206,906.89	83,172.19
M451** Liberty HS	48	Refrig. License	194,580.52	82,175.77
M486/896** (Merged) J.K. Onassis HS	54/21	Refrig. License	235,360.31	86,822.22
M661 Man. Comp. Night & Day	42		219,485.40	81,176.26
M827 Manhattan Learning Center	54		191,442.58	82,673.22
M855** Eleanor Roosevelt HS	66	Refrig. License	235,678.43	84,408.83
M873/920 (Merged)*/** Man Vill Acad	53/24	Refrig. License	347,079.68	86,822.22
M874** School for the Physical City	55	Refrig. License	194,776.73	83,172.19
M876** Gregorio Luperon Prep	52	Refrig. License	192,226.63	82,673.22
M883** Legacy HS for Integr. Studies	45	Refrig. License	225,963.76	81,676.79

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
M895** Young Women's Leadership	43	Refrig. License	\$ 181,304.46	\$ 81,676.79
M898*/** PS 018	91	Refrig. License	241,908.53	88,843.98
M970*/** Thurgood Marshall Academy	78	Refrig. License	240,687.23	86,070.08

X011	68		\$ 220,288.01	\$ 84,906.29
X012	70		266,436.32	84,906.29
X016	47		204,259.98	82,175.77
X018	70		219,475.54	84,906.29
X023*/**	79	Refrig. License	227,154.04	86,875.91
X028*	82		270,813.76	86,875.91
X033*	80		247,669.93	86,875.91
X036	71		272,704.11	85,413.02
X041	71		220,187.88	85,413.02
X042	65		220,819.58	84,408.83
X044	72		238,128.21	85,413.02
X047*	87		317,051.71	88,256.68
X050/817* (Merged)	74/9		301,694.10	89,562.02
X054*/**	76	Refrig. License	237,123.22	86,070.08
X057*	76		239,621.96	86,070.08
X061*	77		251,266.07	86,070.08
X062*	79		247,163.93	86,875.91
X064*	81		238,873.40	86,875.91
X087	48		205,304.73	82,175.77
X093*	78		260,046.38	86,070.08
X108	41		211,316.33	81,176.26
X112	71		238,567.98	85,413.02
X152*/**	91	Refrig. License	261,702.56	88,843.98
X163**	39	Refrig. License	189,989.71	81,176.26
X172**	38	Refrig. License	191,523.81	80,680.34
X175**	50	Refrig. License	206,263.70	82,175.77
X206**	42	Refrig. License	187,159.64	81,176.26
X211	42		204,119.70	81,176.26
X826** PS 226 Minischool	57	Refrig. License	272,244.83	83,172.19
X839** Bronx HS for the Visual Arts	55	Refrig. License	200,178.82	83,172.19

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
X879** Wings Academy HS	60	Refrig. License	\$ 210,614.73	\$ 83,671.21
X973 MS/HS 270	61		201,781.19	83,671.21

K006/877 (Merged)*/**	68/11	Refrig. License	\$ 303,018.62	\$ 89,055.29
K012*/**	81	Refrig. License	229,404.77	86,875.91
K015*	80		261,938.85	86,875.91
K017*	76		251,215.02	86,070.08
K022*/**	92	Refrig. License	259,220.26	88,843.98
K032*	80		274,600.92	86,875.91
K073	75		239,420.89	86,070.08
K075	63		210,521.36	84,408.83
K086	37		164,771.50	80,680.34
K107	47		193,164.04	82,175.77
K108	65		240,510.69	84,408.83
K112	45		188,885.18	81,676.79
K116	50		190,558.85	82,175.77
K132	72		234,727.77	85,413.02
K135	58		232,151.11	83,172.19
K139*	90		288,363.05	88,256.68
K151	56		199,836.49	83,172.19
K155	68		242,059.90	84,906.29
K159	65		231,770.38	84,408.83
K161*	78		237,552.73	86,070.08
K165	62		224,378.63	83,671.21
K167/883* (Merged)	75/8		286,299.37	90,219.08
K170/940* (Merged)	62/22		349,789.80	87,820.21
K174*	80		244,999.73	86,875.91
K179*	77		297,421.66	86,070.08
K186*	77		242,544.85	86,070.08
K193*	79		264,866.51	86,875.91
K194	73		241,669.82	85,413.02
K199	69		225,165.49	84,906.29
K209	69		248,800.10	84,906.29
K212*	80		255,135.94	86,875.91
K213*	83		251,787.91	87,670.91

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
K215*	77		\$ 258,495.74	\$ 86,070.08
K221*	80		254,961.56	86,875.91
K236*	82		258,131.51	86,875.91
K247	55		197,117.71	83,172.19
K249*	77		249,975.65	83,172.19
K253	70		262,281.66	84,906.29
K254	61		220,639.86	83,671.21
K262*	82		241,364.21	86,875.91
K264	52		178,869.56	82,673.22
K268	73		230,343.65	85,413.02
K273*	86		241,192.69	87,670.91
K286*/**	86	Refrig. License	360,981.17	87,670.91
K290**	63	Refrig. License	226,700.61	84,408.83
K297*	79		234,429.77	86,875.91
K298*	81		239,123.96	86,875.91
K370**	44	Refrig. License	233,715.50	81,676.79
K376**	75	Refrig. License	229,827.16	86,070.08
K735 PS 245	51		176,468.29	82,673.22
K743 Adult Learning Center	72		261,708.83	85,413.02
K806 Metropolitan Corporate Acad.	46		191,538.37	81,676.79
K824** W.E.B. Dubois HS	50	Refrig. License	182,685.41	82,175.77
K849 PS 134	45		201,928.04	81,676.79
K855 PS 135/PS 235 Annex	46		214,974.67	81,676.79
K857 PS 036 Annex	42		185,838.68	81,176.26
K865* Second Opportunity School	89		267,578.67	88,256.68
K894** HS for Public Service-ENY	70	Refrig. License	233,822.41	84,906.29
K907 Brownsville Diploma Plus	68		219,883.33	84,906.29
K909** Acorn Community HS	75	Refrig. License	238,269.01	86,070.08
K913** Bushwick HS	65	Refrig. License	215,118.69	84,408.83
K987 Brooklyn HS for Law & Tech.	67		230,689.61	83,172.19
K989 PS 104/PS 185 Annex	54	Fire Safety Director	219,810.69	82,673.22

Q009	45		\$ 186,500.63	\$ 81,676.79
Q015	52		189,660.21	82,673.22
Q022	64		220,088.19	84,408.83

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
Q028**	44	Refrig. License	\$ 179,292.53	\$ 80,680.34
Q036	43		205,595.62	81,676.79
Q037*	88		280,248.98	88,256.68
Q045	57		205,367.32	83,172.19
Q049	70		226,912.59	84,906.29
Q052	66		236,418.13	84,408.83
Q054	48		190,905.08	82,175.77
Q056	38		171,929.42	80,680.34
Q075	43		202,268.57	81,676.79
Q082**	57	Refrig. License	195,733.95	83,172.19
Q084	49		196,544.62	82,175.77
Q086*	77		201,530.64	86,070.08
Q094	38		169,147.61	80,680.34
Q098	37		180,321.63	80,680.34
Q105*	86		246,665.60	87,670.91
Q111*	87		258,885.99	88,256.68
Q112	66		218,935.34	84,408.83
Q118	69		231,730.10	84,906.29
Q132	51		193,102.73	82,673.22
Q140	74		257,669.78	85,413.02
Q150*/**	87	Refrig. License	252,361.67	88,256.68
Q155	70		253,543.67	84,906.29
Q159	63		242,447.22	84,408.83
Q169*	77		243,389.29	86,070.08
Q173*	83		241,549.48	87,670.91
Q179	56		199,180.96	83,172.19
Q181**	66	Refrig. License	223,329.95	84,408.83
Q197*	77		245,818.28	86,070.08
Q199	70		234,238.30	84,906.29
Q212*/**	79	Refrig. License	228,037.13	86,875.91
Q215*	77		231,896.33	86,070.08
Q247/878* (Merged)	62/18		271,771.92	87,820.21
Q253/907 (Merged)*/**	74/11	Refrig. License	340,507.40	89,562.02
Q277	70		230,956.22	84,906.29
Q280	56		191,101.64	83,172.19

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
Q287	45		\$ 174,896.73	\$ 81,676.79
Q290	73		219,789.23	85,413.02
Q313	The Walter McCaffrey Camp.	54	179,825.19	82,673.22
Q316		47	185,112.29	82,175.77
Q499**	PS/IS 499	72	Refrig. License 220,334.83	85,413.02
Q520	Middle College Campus	55	201,987.02	83,172.19
Q595	Jamaica Learning Center	47	203,684.71	82,175.77
Q633**	Eagle Academy	48	Refrig. License 196,726.71	82,175.77
Q667**	Skillman HS	53	Refrig. License 212,624.10	82,673.22
Q680**	Young Women's Leadership	55	Refrig. License 206,366.62	83,172.19
Q798**	Bac. School for Global Ed.	37	Refrig. License 184,397.47	81,676.79

R011		39		\$ 181,903.18	\$ 81,176.26
R013**		60	Refrig. License	234,850.24	83,671.21
R861*/**	Elizabeth A. Connelly Camp.	81	Refrig. License	243,453.75	86,875.91

* PREFERENCE WILL BE GIVEN TO:

1. CUSTODIAN ENGINEER (LEVEL II)
2. CUSTODIAN ENGINEER (LEVEL I)

** REFRIGERATION LICENSE REQUIRED

- (M) MERGED BUILDINGS
- (C) CAP BUILDINGS
- (HP) HIGH PRESSURE BUILDINGS

John Shea
Chief Executive Officer
Division of School Facilities

NEW YORK CITY DEPARTMENT OF EDUCATION
 DIVISION OF SCHOOL FACILITIES
 OFFICE OF BUILDING SERVICES

APPLICATION FOR TRANSFER

1. Refrigeration License RQ Number: _____
2. Stationary Engineers License Number: _____
3. Social Security Number: (Last 4 Digits Only) XXX - XX -
4. Print Last Name: _____
5. Print First Name: _____
6. Title: _____
7. Present Assignment: _____
8. Date Assigned at Present School: _____
9. Appointment Date in Title: _____
10. List Number: _____

11. List in order of preference the first twelve (12) schools you wish to transfer to.

	<u>BOROUGH</u>	<u>SCHOOL</u>
CHOICE #1	(_____)	(_____)
CHOICE #2	(_____)	(_____)
CHOICE #3	(_____)	(_____)
CHOICE #4	(_____)	(_____)
CHOICE #5	(_____)	(_____)
CHOICE #6	(_____)	(_____)
CHOICE #7	(_____)	(_____)
CHOICE #8	(_____)	(_____)
CHOICE #9	(_____)	(_____)
CHOICE #10	(_____)	(_____)
CHOICE #11	(_____)	(_____)
CHOICE #12	(_____)	(_____)

12. Place an "X" in the box at the right if you have additional choices of schools and list them on the back of this sheet from choice #13 showing borough and school number. (_____)

13. _____
Signature

Date

APPLICATION FOR TRANSFER

	<u>BOROUGH</u>	<u>SCHOOL</u>
CHOICE #13	(_____)	(_____)
CHOICE #14	(_____)	(_____)
CHOICE #15	(_____)	(_____)
CHOICE #16	(_____)	(_____)
CHOICE #17	(_____)	(_____)
CHOICE #18	(_____)	(_____)
CHOICE #19	(_____)	(_____)
CHOICE #20	(_____)	(_____)
CHOICE #21	(_____)	(_____)
CHOICE #22	(_____)	(_____)
CHOICE #23	(_____)	(_____)
CHOICE #24	(_____)	(_____)
CHOICE #25	(_____)	(_____)
CHOICE #26	(_____)	(_____)
CHOICE #27	(_____)	(_____)
CHOICE #28	(_____)	(_____)
CHOICE #29	(_____)	(_____)
CHOICE #30	(_____)	(_____)

14.

Signature

Date

NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL FACILITIES
OFFICE OF BUILDING SERVICES

February 19, 2015

ADDENDUM TO BUILDING SERVICES CIRCULAR NO. 4 - 2014/15

NOTE: All Circulars are to be kept in a permanent file

TO ALL CUSTODIAN ENGINEERS

1. VACANCIES

Kindly add the following school to Building Services Circular #4 - 2014/15:

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M SQ. FT.	Qualifications	Annual Allowance	Pension Salary
K257*	89		\$ 259,740.86	\$ 88,256.68

CUSTODIAN ENGINEERS (LEVEL I)

K257*	89		\$ 259,740.86	\$ 88,256.68
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Kindly note the changes to the Pension Salary column for the following schools:

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M SQ. FT.	Qualifications	Annual Allowance	Pension Salary
M118	140		\$ 318,403.71	\$ 96,624.89
K249*	77		249,975.65	86,070.08

CUSTODIAN ENGINEERS (LEVEL I)

K249*	77		\$ 249,975.65	\$ 86,070.08
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* PREFERENCE WILL BE GIVEN TO:

1. CUSTODIAN ENGINEER (LEVEL II)
2. CUSTODIAN ENGINEER (LEVEL I)

** REFRIGERATION LICENSE REQUIRED

- (M) MERGED BUILDINGS
- (C) CAP BUILDINGS
- (HP) HIGH PRESSURE BUILDINGS

John Shea
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