

DOCUMENTATION REQUIRED FOR CHILD CARE ELIGIBILITY

Employment:

- ▫ Pay Stubs:
 - (Bi-weekly or Semi-Monthly) Include the last 6 current and consecutive pay stubs
 - (Weekly) Include the last 12 current and consecutive pay stubs
- ECE-015 (CS-1069): Referral to Employer for Income Information (accepted only when pay stubs are unavailable or insufficient).
- Self-employed parents must submit their current 1040 and appropriate schedules (examples: Schedule C, SE, K-1, etc.)

Looking for Work:

- ECE-026: Work Search Record
- Verification Letter of Unemployment Insurance

Temporary Housing:

- ECE-027: Housing Questionnaire
- Documentation from Shelter Provider

School/Vocational Training:

- ECE-005 (CS-1082): School/Vocational Training Verification

Domestic Violence:

- ECE Domestic Violence Services Verification

Note: If the applicant is a caretaker, they must complete the Caretaker Relative Statement in addition to the above required documents.